

# STATEMENT OF WORK INVITATION FOR BID (IFB)

1. **SCOPE/OVERVIEW:**

This Invitation for Bid (IFB) issued by the Commonwealth of Pennsylvania Department of Transportation's (PennDOT) Bureau of Office Services shall provide a quote for Wet Reflective Temporary Pavement Marking Tape.

2. **WORKER PROTECTION AND INVESTMENT CERTIFICATION:**

Pursuant to [Executive Order 2021-06: Worker Protection and Investment](#), signed into law on October 21, 2021, the Commonwealth is responsible for ensuring that every Pennsylvania worker has a safe and healthy work environment and the protections afforded them through labor laws. To that end, contractors and grantees of the Commonwealth must certify that they are in compliance with all applicable Pennsylvania state labor and workforce safety laws. Such certification shall be made through the Worker Protection and Investment Certification Form ([BOP-2201](#)) and submitted with the bid, proposal, or quote.

3. **REJECTION OF BIDS:**

The Issuing Office reserves the right to reject any and all Bids, to waive technical defects or any informality in Bids, and to accept or reject any part of any Bid if the best interests of the Commonwealth are thereby served.

4. **TIE BIDS:**

All tie bids will be broken by the Issuing Office.

5. **AWARD:**

This bid will be awarded to the lowest responsive and responsible bidder. This bid solicitation has been reserved for Small Business Contracting. Only those Bidders certified as DGS Small Businesses through the Small Business Contracting Program may submit a bid for these services. Unless all Bids are rejected, and except as otherwise provided by law, award will be made through the issuance of a contract/purchase order in accordance with the method of award. As a condition for receipt of award of a contract/purchase order, the Bidder must be registered in the Commonwealth of Pennsylvania's Vendor Master file. In order to register, bidders must visit the Pa Supplier Portal at <https://www.pasupplierportal.state.pa.us/> or call the Customer Support Center at 877-435-7363 or 717- 346-2676.

6. **PROMPT PAYMENT DISCOUNTS:**

Prompt payment discounts will not be considered in making an award. If prompt payment discounts are offered by any Bidder, however, the Issuing Office will take advantage of such offer.

7. **EQUIPMENT/MATERIAL SPECIFICATIONS:**

The Wet Reflective Temporary Pavement Marking Tape shall meet the following specifications:

- The material must be the exact product listed below.
- Must be compliant with Sections 961 "Cold Plastic Pavement Markings or Legends" and 962 "Waterborne Pavement Markings" of [Publication 408: Highway Construction Specifications](#).
- Must be compliant with Section 901.2 "Temporary Pavement Marking Tape, Removeable" of [Publication 35: Qualified Products List for Construction](#) (Bulletin 15 - <https://www.ecamms.pa.gov/Public/Pages/Bulletins/BulletinSearch.aspx?BulletinTypeKey=2>).
  - 3M, Stamark Wet Reflective Tape Series 710, White – 4": 7920 LF
  - 3M, Stamark Wet Reflective Tape Series 711, Yellow – 4": 12,960 LF

8. **DELIVERY:**

Contact information for this facility will be given once a fully executed purchase order has been approved. The vendor will notify the Penn State Test Track at least 24 hours before delivery.

The product(s) shall be delivered to:

Penn State Test Track  
164 Test Track Road

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Bellefonte, PA 16823

Upon delivery, the Penn State Facilities Manager shall notify the ADS Demonstration Project Manager that delivery has occurred.

9. **BIDDER INSTRUCTIONS:**

- Bids are due by 3:00 PM Eastern Standard Time (EST) on Tuesday September 27, 2023
- Bids shall be inclusive of all charges. NO additional charges will be permitted
- Shipping must be included in the bid price of the tape. (FOB)

10. **QUESTIONS/ANSWERS:**

- Vendor questions are due by 3:00 PM EST on Tuesday, September 20, 2023
- Questions and answers will be posted, via an Addendum, by 3:00 PM EST on Friday, September 25, 2023

Questions regarding this IFB should be submitted via email to:

William Reed – Procurement Specialist 1  
PA Department of Transportation  
Commonwealth Keystone Building  
Bureau of Office Services  
400 North Street, 5<sup>th</sup> Floor  
Harrisburg, PA 17120  
PH: 717.395.9525  
Email: [willireed@pa.gov](mailto:willireed@pa.gov)